

Robert Russa Moton Elementary
2023-2024
ARRIVAL/ DISMISSAL PROCEDURES



Dear Parents/Families:

Please note, that **effective Thursday, August 17, 2023**, in order to continue our efforts of maintaining a safe campus for our students, we will implement the following set of Arrival and Dismissal procedures. We thank you in advanced for your support and cooperation. Should you have any questions or concerns, please feel free to call us at 305-235-3612.

Arrival & Morning Drop Off Procedures

- All student and Bus drop off will take place at the front drive-thru on Homestead Avenue
- **Parents and/or visitors will not be permitted beyond the Main Entrance Door.**
- Parents and/or Visitors in need of assistance from the office, or having an appointment for a conference are being asked to report to the school's Front Entrance to check in with security/school personnel.
- Students who arrive late must report to the Main Office for a tardy pass with their parent/guardian

Morning Line-Up Procedures

- Once students enter the building through the parent drop off driveway, they will be escorted and supervised by school personnel as they make their way to the cafeteria for breakfast, and to their designated waiting areas.
- Students in grades K & 1 Cafeteria.
- Students in grades 2-5 P. E. Shelter.

Afternoon Dismissal

- MDCPS and Private bus riders will be escorted to the Bus Loading Zone located in the front of the school (Homestead Ave).
- Vehicles should never be parked and left unattended in the any designated student pick-up area.
- For safety purposes, all students will be socially distanced and seated in their assigned area by grade level.
- Grade K & 1 – Back Parking Lot
- Grade 2 & 3 – Drive Thru on Kumquat Street
- Grade 4 & 5 – Drive Thru on Homestead Ave



Please check off, sign, and return this copy to your child's homeroom teacher

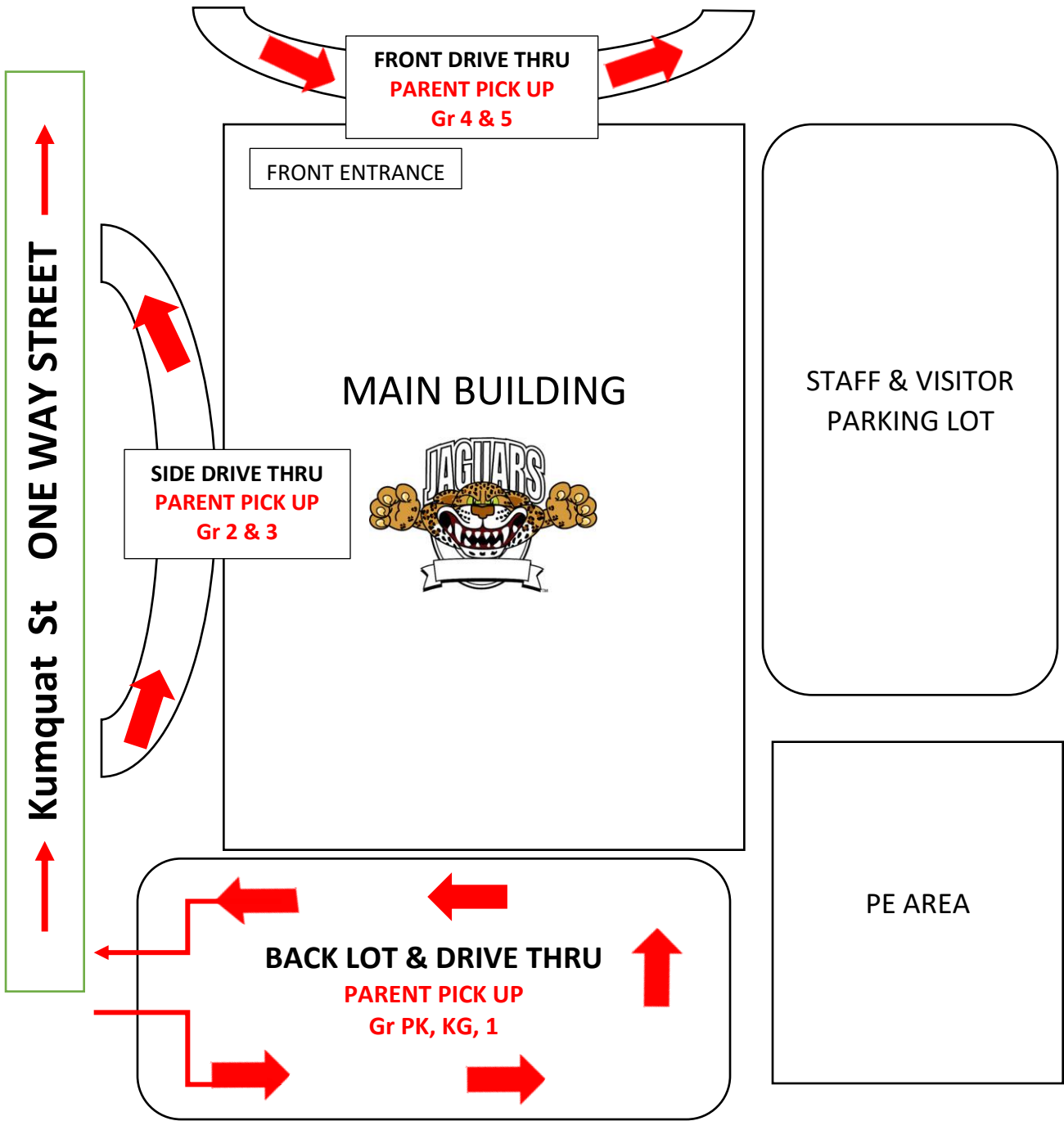
My child will walk home My child will be picked up My child rides the bus or private van

Student Name _____

Parent Signature _____

RR MOTON ELEMENTARY SCHOOL
DISMISSAL HOURS:
Grades PK, KG & 1 1:50pm
Grades 2, 3, 4 & 5 3:05pm

Homestead Avenue



SW 102 Avenue